



LAW SOCIETY
OF IRELAND

LAW SCHOOL

Accounts Payable Urgent Payment Request

Date of Request: _____

Creditor Name: _____

Date on Invoice: _____

Amount: _____

Reason for Urgent Request:

Requested by: _____

Authorised by: _____

Director of Education: _____

Bank Name: _____

Bank Address: _____

Bank Account Name: _____

IBAN: _____

BIC: _____

Please attach invoice and send to Finance at edufinance@lawsociety.ie or by internal post